

MEMBERS PRESENT

_____	Ms. Nancy Bauer
_____	Mrs. Amy Boroff
_____	Ms. Deb Brody
_____	Mrs. Karen Mitchell
_____	Ms. Stephanie Suriani
_____	Ms. Tonya Williams
_____	Ms. Amy Winkler
_____	Mr. Evan Murray, Vice President
_____	Dr. Karen Kulikowski, President

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION REPORT

SUPERINTENDENT’S REPORT

BUSINESS ADMINISTRATOR’S REPORT

BOARD PRESIDENT’S ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to the *Times*, now known as the *Union County Hawk*, the *Star Ledger*, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings as adopted September 1, 2021.

INSTRUCTIONAL UPDATES

- Union County Arbor Day Poetry Contest Winner-Second Place
- PTA Council and PTA Presidents

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

Speakers: Please slowly and clearly state your full name and the town in which you reside.

PLEASE NOTE: Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent's office.

COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Strategic Planning
- Student Activities and Athletic
- Wellness and Equity

LETTERS TO THE BOARD

Two emails were received from the public. The appropriate administrator responded.

BOARD MOTIONS

SUPERINTENDENT'S REPORT

*1-S Move that the Board of Education approves the additional Extended School Year Placement Summer 2022 – Private:

<u>Case #</u>	<u>Classified</u>	<u>Placement</u>	<u>ESY Cost</u>
13-11	ERI	Winston School	\$12,900.00

*2-S Move that the Board of Education approves the superintendent’s decision in the following HIB case discussed in Executive Session on May 10, 2022 that was determined not to be HIB:

Case #065-2122-15

*3-S Move that the Board of Education approves the 2022-2023 School Nursing Plan as prepared under the direction of Dr. Lisa Rebimbas.

*4-S Move that the Board of Education approves the following 2021-2022 Matrix of Forms for the district as reviewed by Dr. Lisa Rebimbas:

Level I Pupil Records Identified by Schools
 3.1 Curricular Achievement

Pupil Record	Ident. #	Br	Coles	Evg	McG	One	Park	Terrill	HS
Athletics Physical Update	3.1.4								X
Pupil Progress Reports	3.1.5	X	X	X	X	X	X	X	X
Exclusion from Family Life/Health Program	3.1.7	X	X	X	X	X	X	X	X

Level I Pupil Records Identified by Schools
 3.2 Attendance and Enrollment

Pupil Record	Ident. #	Br	Coles	Evg	McG	One	Park	Terrill	HS
Pupil Transfer Card	3.2.1	X	X	X	X	X	X	X	X
Residency Forms	3.2.2	X	X	X	X	X	X	X	X
Request for Home Instruction	3.2.3	X	X	X	X	X	X	X	X
Request to Terminate Home Instruction	3.2.4	X	X	X	X	X	X	X	X
Data Processing Enrollment Transfer	3.2.5	X	X	X	X	X	X	X	X
Transcript Request Form	3.2.6								X
Input for Educational Purposes	3.2.7								X
Student Withdrawal Form	3.2.8	X	X	X	X	X	X	X	X
School Safety Attendance Sheet	3.2.9								X
Notice of Attendance	3.2.10	X	X	X	X	X	X	X	X
Textbook Loan Form	3.2.11	X	X	X	X	X	X	X	X
Permission to Obtain Information	3.2.12	X	X	X	X	X	X	X	X
Stolen Property Report	3.2.13	X	X	X	X	X	X	X	X

Regular Public Meeting Agenda
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Publicity Release	3.4.3	X	X	X	X	X	X	X	X
Acceptable Use Policy	3.4.4	X	X	X	X	X	X	X	X
Home Language Survey	3.4.5	X	X	X	X	X	X	X	X
Military Recruitment	3.4.6								X

Level I Pupil Records Identified by Schools
 3.5 Pupil Description and Parent Contact

Pupil Record	Ident. #	Br	Coles	Evg	McG	One	Park	Terrill	HS
Parent – Teacher Conference Report	3.5.1	X	X	X	X	X	X	X	
Intervention & Referral Forms	3.5.2	X	X	X	X	X	X	X	X
Section 504 Forms	3.5.3	X	X	X	X	X	X	X	X
Harassment, Intimidation & Bullying Forms	3.5.4	X	X	X	X	X	X	X	X
Request to Release Pupil Records	3.5.5	X	X	X	X	X	X	X	X
Request for Special Transportation	3.5.6	X	X	X	X	X	X	X	X
*Student Discipline	3.5.7	X	X	X	X	X	X	X	X
Bus Conduct Form	3.5.8	X	X	X	X	X	X	X	X

* Revised for the 2021-2022 school year.

**During the 2020-2021 school year, some district forms were transferred to online platforms such as Google Forms and PowerSchool. The content of the forms did not change.

*5-S Move that the Board of Education approves the Curricula Matrix for the 2022-2023 School Year as presented. (Roll Call Vote)

*6-S Move that the Board of Education approves the change of out of district placement for the following student for the 2021-2022 School Year:

Case	Classification	Placement	Prorated Cost
13-11	OHI	Windsor School	\$12,040

PERSONNEL REPORT

*1-PERS Move that the Board of Education approves the Superintendent’s recommendations for personnel on the Personnel Report dated May 19, 2022 in the areas noted below: (Roll Call Vote)

1. Resignations/Terminations

2. Change of Status

BUSINESS REPORT

*1-BUS Move that the Board of Education approves Staff Training Report dated May 19, 2022.

2-BUS Approved May 10, 2022

3-BUS Approved May 10, 2022

4-BUS Approved May 10, 2022

*5-BUS Move that the Board of Education approves the continuation of the existing Subscription Busing Program at the rate of \$650.

*6-BUS Move that the Board of Education approves the Environmental Safety Management Corporation proposal for Professional Services for Certified Industrial Hygienist of Record - Indoor Air Quality Management Services for the 2022-2023 academic year. Includes Quarterly Indoor Air Quality Monitoring at each of the eight schools, includes site inspections, monitoring, sampling, travel plus costs of laboratory analysis, etc. Data Analysis and report preparation for all assessments, Fees will be \$195 per hour, total fee will not exceed \$32,000.

*7-BUS Move that the Board of Education approves the renewal of Aetna Medical Insurance with a 4.5% rate increase from the rates paid in 2021-2022 and the Dental insurance provider change from Delta Dental to Aetna Dental with an 11% decrease from the rates paid in 2021-2022. The renewal period is July 1, 2022 through June 30, 2023.

*8-BUS Move that the Board of Education approves RAS Technology Consultants, Inc. of Skillman, NJ to provide consultation services that will include supervision, implementation and training for all PowerSchool activities related to high school and middle school scheduling for the year 2022-2023 and provide technical training and phone support district wide for the cost of \$5,000.

*9-BUS Move that the Board of Education approves renewal of the contract with Strauss Esmay Associates' PASS Services including, but not limited to, policy alerts that provide new and revised Policy and Regulation Guides, monthly issues of *New Jersey School Digest*, Education Law Access for NJ (ELAN), Annual Educational Policy Seminar, unlimited consultation on policy issues, and District and Public Access Online Services at a total fee of \$4,835 (\$50 increase) for the period commencing July 1, 2022 - June 30, 2023.

*10-BUS Move that the Board of Education approves the Agreement for participation in coordinated transportation services with the Union County Educational Services Commission (UCESC) for the 2022-2023 school year at a total amount based on actual contract cost plus 4% administration fee.

*11-BUS Move that the Board of Education approves the designation of the following official depositories for the 2022-2023 school year:

a) that TD Bank, Scotch Plains, New Jersey be designated the official depository for school funds, and that both the checking accounts and savings accounts in this bank be official depositories, listed below:

1. Operating Checking Account - all checks, drafts and notes will be signed by the President, Secretary and Treasurer of School Monies except in the absence of the President of the Board, the Vice President, may sign in his/her place;
2. Payroll and Payroll Agency – checks made from these accounts require the Business Administrator and Treasurer of School Monies' signatures;
3. Scotch Plains-Fanwood Board of Education State Unemployment Insurance Trust Fund – all checks, drafts and notes will be signed by the Business Administrator and the Supervising Accountant;
4. Scotch Plains-Fanwood Flexible Spending Account (FSA) – all checks will be signed by the School Business Administrator, or his designee;
5. Scotch Plains-Fanwood Cafeteria Fund – all checks, drafts and notes will be signed by the School Business Administrator and the Supervising Accountant;
6. Scotch Plains-Fanwood Community Education Fund – all checks, drafts and notes will be signed by the School Business Administrator and the Community School Coordinator;
7. Scotch Plains-Fanwood High School Athletic Fund – all checks, drafts, and notes will be signed by the Assistant Principal-Athletics and the School Business Administrator or his designee;
8. Scotch Plains-Fanwood Student Activity Funds for Scotch Plains-Fanwood High School, Park Middle School and Terrill Middle School – all checks, drafts and notes will be signed by the Principal and the Business Administrator or his designee;
9. Scotch Plains-Fanwood Elementary Student Activity Account – all checks will be signed by the School Business Administrator, or his designee, and the related school principal;
10. Scotch Plains-Fanwood Music Account – all checks will be signed by the Supervisor of Fine Arts and the School Business Administrator; and
11. Scotch Plains-Fanwood Petty Cash Fund – all checks, drafts and notes will be signed by the School Business Administrator and the Supervising Accountant.

b) that TD Bank be designated for investment purposes.

*12-BUS Move that the Board of Education approves the following resolution:

Scotch Plains-Fanwood Board of Education

**Food Service 2022-2023
 Management Fee and Guarantee Language**

Be it resolved that the Scotch Plains-Fanwood Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2022-2023.

- 1) During regular service and normal operations (full in-person instruction, five (5) days a week) with full attendance and all students having access to the cafeteria, FSMC shall receive, in addition to the costs of operation, a management fee of \$.0567 for each \$1.00 of sales to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the FSMC.
- 2) As a result of the uncertainties due to supply chain disruptions, food and paper cost increases due to inflation, and the impact of minimum wage increases on cost of labor there is no guaranteed operating result. The FSMC will strive to maintain an economically efficient operation.

*13-BUS Move that the Board of Education approves the Statistical Forecasting, LLC Proposal to perform a demographic analysis for the district in the amount of \$27,100 for Professional Services. Funds will be withdrawn from the Capital Reserve.

*14-BUS Move that the Board of Education approves the renewal of Amaker and Porterfield transportation and routes for the 2022-2023 school year.

Route	Cost Per Diem
S3	\$229.31
SOPD1	262.30
BPD	145.66
BPD2	207.15
MPS	131.43
CPS	156.34
BFDK	223.26
B/SO-AM-PK	214.05
Special Ed Transportation For The Following Summer Routes:	
ESY 2	238.64

ESY 3	238.64
ESY 4	238.64
ESY 6	238.64

*15-BUS Move that the Board of Education adopts the following resolution to participate in the interschool athletic programs sponsored by the NJSIAA:

WHEREAS, The Scotch Plains-Fanwood Board of Education of School District hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey, and is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The Board of Education hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA, and,

WHEREAS, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments.

NOW, THEREFORE, BE IT RESOLVED, that the NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that the school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.,

BE IT FURTHER RESOLVED, that the membership dues for the 2022-2023 school year is \$2,500 (\$0 increase).

*16-BUS Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the month of April 2022.

*17-BUS Move that the Board of Education acknowledges receipt of Board Secretary’s Reports, Treasurer of School Funds Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of April 30, 2022, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.

6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Transfers, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending April 30, 2022.

*18-BUS Move that the Board of Education acknowledges receipt of the following disbursement listings dated April 30, 2022:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Nettingham and Terrill Middle Student Activity
- High School Student Activity

*19-BUS Move that the Board of Education approves bills for the period of April 22, 2022 through May 13, 2022 in the amount of \$

BOARD POLICIES

*1-POL Move that the Board of Educations approves the second reading and adopts the following board policies:

Policy/Reg. No.	Policy Name	New/Revised/Abolish
P2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)	Revised
P2431.4	Prevention and Treatment of Sports-Related	Revised

	Concussion and Head Injuries (M)	
R2431.4	Prevention and Treatment of Sports-Related Concussion and Head Injuries (M)	Revised
R2460.30	Additional/Compensatory Special Education and related Services (M)	New
P2622	Student Assessment (M)	Revised
R2622	Student Assessment (M)	New
P3233	Political Activities	Revised
P5460	High School Graduation (M)	Revised
P5541	Anti-Hazing (M)	New
P8465	Bias Crimes and Bias-Related Acts (M)	Revised
R8465	Bias Crimes and Bias-Related Acts (M)	Revised
P9560	Administration of School Surveys (M)	Revised
Bylaw 0143.2	Student Representatives to the Board of Education	New
P8420	Emergency and Crisis Situations (M)	Revised
P5512	Harassment, Intimidation and Bullying (M)	Revised
	OTHER POLICIES	
	Use of Therapy Dogs in Schools	New

NEW BOARD BUSINESS

OTHER BOARD BUSINESS

1-OBBLiaison Reports

- Affordable Housing
- Garden State Coalition (GSCS)
- Municipal Alliance Committee (MAC)
- NJ School Boards Association
- PTA Council
- Presidents Council Meeting
- SEPAC

- SP-F Shared Services
- Truth, Racial Healing, and Transformation (TRHT)
- Union Co. Educational Services Commission (UCESC)
- Union Co. School Boards Assoc.

2-OBB Request to Attend Workshops and Workshop Reports

*3-OBB Move that the Board of Education adopts the following resolution in support of National School Nurse Day:

WHEREAS, students are the future and, by investing in them today, we are ensuring our world for tomorrow; and,

WHEREAS, families deserve to feel confident that their children will be cared for when they are at school; and,

WHEREAS, all students have a right to have their physical and mental health needs safely met while in the school setting; and,

WHEREAS, students today face more complex and life-threatening health problems requiring care in school; and,

WHEREAS, the COVID-19 pandemic has emphasized the essential role school nurses play in student health and academic success; and,

WHEREAS, school nurses act as liaisons to the school community, families, and healthcare providers on behalf of children's health by promoting wellness and improving health outcomes for our children; and,

WHEREAS, school nurses serve a critical role in improving public health and are in a position to make a positive difference for children every day.

THEREFORE, BE IT RESOLVED that the Scotch Plains-Fanwood Board of Education does hereby proclaim May 6, 2022 as National School Nurse Day and acknowledges, celebrates, and recognizes the efforts and accomplishments of our school nurses who meet the needs of today's students and contribute to our community by helping students stay healthy, in school, and ready to learn.

***APPROVAL OF MINUTES**

Move that the Board of Education approves the Minutes below:

1. April 28, 2022 - Regular Public Meeting Minutes - Executive Session
2. April 28, 2022 - Regular Public Meeting Minutes

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

Speakers: Please slowly and clearly state your full name and the town in which you reside.

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UPCOMING SCHEDULED MEETINGS

Thursday, June 2 - Open Agenda Meeting - Administration Bldg - 8 p.m.

Tuesday, June 7 - Student Recognition - Administrative Bldg - 7:30 p.m.

Thursday, June 23 - Regular Public Meeting - Administrative Bldg - 8 p.m.

GOOD OF THE ORDER

MOTION TO ADJOURN